

Employment Opportunities

**INDUSTRIES PRODUCTION MANAGER
PROGRAM COORDINATOR I**

POSITION # 016252/61018264

**DIVISION OF INDUSTRIES
MCCORMICK, SOUTH CAROLINA**

(McCormick County)

SALARY: \$ 38,000 - \$42,264

**WORK HOURS: 7:00 AM – 3:00 PM
MONDAY – FRIDAY**
Schedule Subject to Change Based on the Demands of the Industry

JOB DESCRIPTION: *Under limited supervision, manages an industrial operation consisting of the manufacturing of modular furniture and furniture upholstery located in McCormick Correctional Institution. Manufactures products and provides service for our customers in the most efficient and economical manner while supervising and teaching inmate skills that can be utilized upon their release. Selects, trains and supervises assigned personnel. Supervises production and coordinates delivery of products & services at minimal cost. Ensures equipment is properly maintained. Establishes a safe and healthy work environment in accordance with state and OSHA guidelines. Manages inventory, orders supplies, raw materials and submits work orders. Performs various administrative functions. Coordinates activities with the division of Industries and Institutional personnel. Schedule subject to change to meet the demands of the industry. Must attend basic training.*

FAX resume to 803.896.2173

JOB REQUIREMENTS: *One (1) year industry experience and two (2) years supervisory experience.*

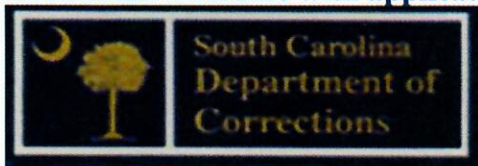
Deadline for applying: Until Filled

To apply for this position contact:

RECRUITING AND EMPLOYMENT SERVICES

4502 BROAD RIVER ROAD
COLUMBIA, SOUTH CAROLINA 29210
(803) 896-1649 FAX (803) 896-1671
[HTTP://WWW.DOC.SC.GOV/](http://www.doc.sc.gov/)

Please submit a resume with application



AN EQUAL OPPORTUNITY EMPLOYER